## Government of West Bengal Education Directorate Bikash Bhawan, Salt Lake, Kolkata- 700091.

## Memo No: ED-1059/2017

Dated: Kolkata, the 17<sup>th</sup> February,2017.

From: The Director of Public Instruction, West Bengal.

- To: The Principal/ Teacher-in-charge/Office-in-charge of Govt., Govt. aided and erstwhile Sponsored Colleges of West Bengal.
- Sub: Preparatory functions in respect of 3<sup>rd</sup> (RLST) NT'2016(GROUP-D) organized by the West Bengal Central School Service Commission to be held on 19.02.2017.

With reference to the above mentioned subject, all the Principal/ Teacher-in-charge/Officein-charge of Govt., Govt. aided and erstwhile Sponsored Colleges of the state which are selected as venues for 3<sup>rd</sup> (RLST) NT'2016(GROUP-D) are requested to take proper steps for smooth conduction of the above mentioned examination peacefully and successfully. For that purpose, all the Principal/ Teacher-in-charge/Office-in-charge of the concerned colleges selected as venues are hereby requested to take personal care to ensure his/her participation in the process of examination with his/her teaching & non-teaching employees and office structure for the above mentioned date with **top priority and utmost care**.

This may be treated as extremely urgent.

7.02.17

Director of Public Instruction West Bengal

Memo No: ED-1059/1(5)/2017

Dated: Kolkata, the 17<sup>th</sup> February,2017.

Copy forward for in formation and necessary action to:

- 1) The Chairman, West Bengal Central School Service Commission, Acharya Sadan, 11 & 11/1, Block-EE, Salt Lake, Kol-91.
- 2) Secretary, Higher Education Department, Govt. of West Bengal, Bikash Bhavan, Salt Lake, kol-91.
- 3) P.S. to M.I.C., Department of Higher Education, Science & Technology and Biotechnology, Govt. of West Bengal, Salt Lake, kol-91.
- 4) Senior P.A. to the Principal Secretary, Department of Higher Education, Science & Technology and Biotechnology, Govt. of West Bengal, Salt Lake, kol-91.
- 5) Guard File.