## Government of West Bengal Department of Higher Education, Science and Technology & Biotechnology Bikash Bhavan, Salt Lake, Kolkata-700091

No.28-EH/M&MS-06/2013

Date: 10/10/2017

From: Smt. Madhumita Ray, IAS,

Secretary to the Govt. of West Bengal.

: All the Head of the Institutions of Engineering & Technology Colleges of West Bengal To

<u>Subject:</u> Capacity-building Meeting in connection with on-line verification of application form by the Head of the Institution (HOI) pertaining to Swami Vivekananda Merit-cum-Means Scholarship Scheme in the webportal (www.svmcm.wbhed.gov.in)

Sir/Madam,

In reference to the captioned subject as above, I am directed to inform you that we have arranged a capacity- building meeting in the Centenary Hall, University of Calcutta, College Street campus on 16<sup>th</sup> October, 2017 (1<sup>st</sup> half: 11 a.m. to 1 p.m.) for hands-on training regarding on-line verification of application form by the Head of the Institution (HOI) pertaining to Swami Vivekananda Merit-cum-Means Scholarship Scheme in the webportal (www.svmcm.wbhed.gov.in).

In view of the above, I am further directed to request you to make it convenient to be present in the meeting positively. Only one person will come from each college.

Sincerely yours,

(Madhumita Ray)

Secretary

Date: 10/10/2017

No.28/1(1)-EH/M&MS-06/2013

Copy forwarded for information and necessary action to the Director of Technical Education. He is requested to communicate all the institutions under his control.

Secretary