

Government of West Bengal  
Department of Higher Education,  
Science and Technology & Biotechnology  
C.S.Branch  
Bikash Bhavan. Salt Lake. Kolkata-700091

No. 703-Edn (CS)/4A-37/2015

Date: 20<sup>th</sup> June, 2018

**ORDER**

*Sub: Grant of Ad-hoc Bonus to the Govt. approved Part time Teachers (PTTs, excepting Superannuated Full-time teachers serving as PTTs) and Contractual Whole Time Teachers (CWTTs) of the Government Colleges, Govt.-aided Colleges including erstwhile sponsored Non-Govt. educational institutions for the year 2017-18.*

The undersigned has been directed to state that, in terms of Finance Department, Audit Branch, Govt. of West Bengal, Memorandum No 3425-F(P2)/FA/o/2M1493112 dt. 30.05.2018 the Govt. approved part Time Teachers(PTTs' excepting Superannuated Full-time teachers serving as PTTs) and Contractual Whole Time Teachers(CWTTs) of the Government Colleges, Govt.-aided Colleges including erstwhile sponsored Non-Govt. educational institutions, who are not covered by any of the productivity linked bonus scheme and whose revised emoluments did not exceed Rs.28,000/- per month as on 31st March, 2018 will be entitled to Ad-hoc Bonus for the accounting year 2017-18 at the rate of Rs. 3,800/- per head. The upper eligibility ceiling of Rs.28, 000/- per month as on 31st March, 2018 will be applicable irrespective of whether the emoluments are drawn in the pre-revised or revised scale of pay on fixed/ consolidated contract pay.

The employees whose revised emoluments on 31.3.2018 exceeded Rs, 28,000/- p.m. but during the year 2017-18 their emoluments at least for six months were less than Rs. 28,000/- p.m. i.e. the said emoluments exceeded the eligibility ceiling of Rs 28,000/- p.m. on account of drawal of increment after remaining less than Rs.28,000/- p.m. for at least six months, will be entitled to Ad-hoc Bonus of Rs. 3,800/- per head under this referred order.

The employees who were in the service on 31.3.2018 and rendered at least for six months continuous service during the year 2016-17 will be eligible for payment of Ad-hoc Bonus under this order according to this

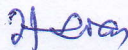
formula : **Emoluments as on 31.3.2018 X Eligibility period in numbers of months / 12**  
**: The amount of Ad-hoc Bonus, subject to maximum amount of Rs.3, 800/- only.**

The eligibility period being taken in terms of numbers of months of service (rounded off to the nearest number of months) ranging from six months to full year. A fraction of 15 days or more should be counted as one month.

The charge of this account shall be debitable to the detailed head, "Ad-hoc Bonus" under the respective minor and sub-heads subordinate to the major head, "2202-General education in the budget for the year 2017-18".

This is issued with the approval of the Additional Chief Secretary, Department of Higher Education, Science and Technology & Biotechnology, Govt. of west Bengal.

The Accountant General, West Bengal and others concerned are being informed.

  
Deputy Secretary  
to the Government of West Bengal




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Copy forwarded for information and necessary action to:-

1. Accountant General (A&E), West Bengal, Treasury Building, Kolkata-700001.
2. Principal Accountant General (Audit) West Bengal, Treasury Building, Kolkata-700001.
3. Director of Treasury & Accounts, WB, 3 & 4 Lyons Range, with the request to inform all the Treasuries under his jurisdiction keeping in view of time constraint due to ensuing festivals.
4. Pay & Accounts Officer, Kolkata Pay & Accounts Office-I, 81/2/2 Phears Lane, Kolkata-700073
5. Pay & Accounts Officer, Kolkata Pay & Accounts Office-II, Hyde Lane, Kolkata-700073
6. Pay & Accounts Officer, Kolkata Pay & Accounts Office-III, Shubhanna, SGO Complex, 5<sup>th</sup> & 6<sup>th</sup> Floor, DF Block, Salt Lake, Kolkata-700064.
7. Finance (Audit) Department, Govt. of West Bengal
8. Finance (Budget) Department, Govt. of West Bengal
9. P.S. to Hon'ble M.I.C., Department of Higher Education, Science & Technology and Biotechnology, Govt. of West Bengal
10. Director of Public Instruction, Govt. of West Bengal, Bikash Bhawan, Kolkata-700091
11. Addl. Director of Public Instruction (Admn.), Govt. of West Bengal, Bikash Bhawan, Kolkata-700091.
12. Jt. Director of Public Instruction (PPS), Govt. of West Bengal, Bikash Bhawan Kolkata-700091
13. Jt. Director of Public Instruction (CNGC), Govt. of West Bengal, Bikash Bhawan Kolkata-700091
14. Guard File.

  
Deputy Secretary to the  
Government of West Bengal