

Government of West Bengal
Education Directorate
Bikash Bhawan, Salt Lake, Kolkata - 700

Memo No: ED- 886/2018

Dated: Kolkata, the 6th December, 2018.

From: The Director of Public Instruction,
West Bengal.

To: The Principal/Teacher-in-Charge/Officer-In-Charge of Govt., Govt. aided and erstwhile
Sponsored Colleges of West Bengal.

**Sub: Requisition of colleges premises along with service of their teaching and non-teaching
staff for Bye-Election, 2018 to Ward No.117 of Kolkata Municipal Corporation.**

**Ref: Letter from West Bengal State Election Commission vide No. 2557 (4)-SEC/1E-93/2018 dt.
21.11.2018**

With reference to the above mentioned subject, the bye-election, 2018 to Ward No. 117 of Kolkata Municipal Corporation is scheduled to be held on the 16th December, 2018 from 7:00 A.M to 5P.M. and counting of votes thereof is to be held on 19.12.2018. The college premises within the Constituency area concerned will be required to be used for polling and counting purposes and may be requisitioned by the Municipal Returning Officer and Sub-Divisional Officer, Alipore (Sadar) for the purpose of poll and other allied matters with effect from the afternoon of 14th December, 2018 to 16th December, 2018 and for counting i.e from 18th December, 2018 to 19th December, 2018, if necessary, in the interest of smooth conduct of such election.

All Principals/Teachers-in-Charge/Officer-in-Charge of Govt., Govt. aided and erstwhile Sponsored Colleges within Constituency are requested to ensure the participation of his/her teaching & non-teaching employees and to provide office structure, facility of power, drinking water supply in connection of the election for the above mentioned days with top priority and utmost care. This may be treated as extremely urgent.


Director of Public Instruction
West Bengal