

Government of West Bengal
Department of Higher Education
Establishment Branch
Bikash Bhavan, 6th Floor, Salt Lake, Kolkata - 700 091

No. 221-HE (Estt.)/5P-01/2022

Dated, Kolkata, the 25th February, 2025.

NOTIFICATION

In pursuance of the Personnel & Administrative Reforms Department, General Cell, Notification No. 160-PAR (Genl.)/G5C-02/2025(pt.) dated 21.02.2025, Smt. Tanuja Das, Assistant Secretary of Higher Education Department, has joined this Department on 21.02.2025 in the afternoon to the post of Deputy Secretary on promotion .

Smt. Tanuja Das is hereby entrusted with the works related to the Appointment Branch, C.G. Branch & Directorate of State Archives of this Department, until further order.

All concerned are being informed accordingly.

sd/-


Senior Special Secretary to the
Government of West Bengal

No.221/1 (16)-HE (Estt.)/5P- 01/ 2022

Dated, Kolkata, the 25th February, 2025.

Copy forwarded for information & necessary action to:-

1. The Principal Accountant General (A. & E.), W. B., Treasury Buildings, Kolkata-700 001.
2. The OSD & E.O. Special Secretary, Personnel & Administrative Reforms Department, General Cell, 7th Floor, NABANNA, 325, S. C. Road, Howrah-711 102.
3. The Pay & Accounts Officer, Kolkata Pay & Accounts Office-III, Subhanna,5th Floor, Salt Lake, Kolkata-700 064.
4. The Sr. Special Secretary, Appointment Branch, Department of Higher Education, Bikash Bhavan, 6th Floor, Salt Lake, Kolkata- 700 091.
5. The Senior Special Secretary, Appointment Branch, Department of Higher Education.
6. The Senior Special Secretary, CG Branch, Department of Higher Education.
7. Shri Abhijit Mukhopadhyay, OSD(Admin), West Bengal State Council of Higher Education.
8. The Director, Directorate of State Archives.
9. The O.S.D. & D. D. O., Accounts Section, Department of Higher Education, Bikash Bhavan, 5th Floor, Salt Lake, Kolkata-700 091.
10. The Service Book of Smt. Tanuja Das, Deputy Secretary, Department of Higher Education.
11. Smt. Tanuja Das, Deputy Secretary, Department of Higher Education.
12. The Section Officer, Budget Branch, Department of Higher Education.
13. Acting arrangement file.
14. Personal file of Smt. Tanuja Das.
15. IT Cell of this Department, for uploading.
16. Guard file.


Assistant Secretary to the
Government of West Bengal