

GOVERNMENT OF WEST BENGAL
HIGHER EDUCATION DEPARTMENT
ESTABLISHMENT BRANCH
BIKASH BHAVAN, 6th FLOOR, KOLKATA-91

No.I/654259/2025

Date:18-06-2025

From: The Senior Special Secretary,
to the Government of West Bengal.

To: The Secretary,
P & AR Department,
Government of West Bengal,
325, Sarat Chatterjee Road
Nabanna, Howrah- 711102.

Sub:- Regarding Proforma in connection with details of CITP
brought under 192-IT/06/2020/P&AR-e-Gov, dated 16.10.2020

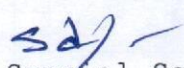
Ref:-Your Memo No.151-PAR-23012/6/2022-eGov, dated 12.07.2024

Sir,

In citing reference to your above mentioned memo, I am directed to submit herewith duly signed and filled in prescribed proforma, as attached with the said memo, for your kind perusal.

I am also directed to inform you that the necessary data will be uploaded in due course in the web portal "<https://www.wbcitp.in>". It is also to inform that certificate as mentioned in the proforma has been given under seal and signature of the Head of the Department

Yours faithfully,


Senior Special Secretary

to the Government of West Bengal

No.I/654259/2025

Date:18-06-2025

Copy forwarded for information to:

1. The Deputy Secretary, Finance Department (Audit Branch), Nabanna, 325 Sarat Chatterjee Road, Howrah-711102.
2. The Director of Public Instruction, Govt of WB, Bikash Bhavan, 8th Floor, Salt lake, Kol-91.
3. The Director of Technical Education, Govt of WB, Bikash Bhavan, 10th Floor, Salt lake, Kol-91.
4. The Director of State Archives, 6, Bhawani Dutta Lane, Kolkata-73.
5. The ADG NCC, P-67, Block-D, New Alipore, Kolkata-53.
6. The Accounts Officer, NCC, P-67, Block-D, New Alipore, Kolkata-53.
7. PS to the HMIC of this department.
8. ~~Sr.~~ PS to the Principal Secretary of this department.
- ✓ 9. IT Cell of this department with a request to upload this memo in the department's website.
10. Guard file.



Assistant Secretary
to the Government of West Bengal