Government of West Bengal Education Directorate Bikash Bhavan, Salt lake, Kolkata- 91.

Memo No. 484-AC

Dated, Kolkata, the -22.08.2025.

NOTICE INVITING QUOTATIONS

Sealed Quotations are invited from the reputed vendors for the purchase of COMPATIBLE CARTRIDGES (Printer- cartridges 88A,78A,12A,18A,36A, 30A and 19A Drum Cartridge) and Phocopier-Toner Cartridge, Drum Carteidge, Drum and Developer for Photocopier machines Ricoh 2001L, and HP M436dn,Canon iR-2006N,Canon-2224N and Xerox -5024. Detailed list of COMPATIBLE CARTRIDGES and Photocopier items can be available from the Accounts Section of the Education Directorate , W.B.,Bikash Bhavan, 8th Floor, Salt lake , Kolakata-700091, as well as in the website of the Higher Education Department,W.B.

Sealed Quota tions should be submitted to the Receiving Section of the D.P.I., W.B. within 4.00 p.m. on 04.09.2025 and the rate should be submitted including all taxes as per Annexure –'A'. Relevant documents (Photo copy of IT return last year, PAN, GST etc.) must be enclosed for consideration. The undersigned reserves the right to reject incomplete and unjustified quotations without any notice and explanations. The sealed cover of quotations will be opened on 10.09.2025 at 12.30 pm. at Room no. 802, 8th floor Bikash Bhavan, Salt lake, Kolkata-700091. So the vendors who will submit the price quotation, are requested to attend the Price Quotations opening meeting on scheduled date & time. The quotation is valid upto 31.03.2026.

For Director of Public Instruction, Education Directorate, Government of West Bengal.

Bang 22.3.25

ANNEXURE-'A' of Memo no.-484-AC. Dated-22.08.2025.

Quotation No	Dated
	Dated

QUOTATION AS PER NOTICE INVITING QUOTATIONS NO.—484-AC.

Dated-22.08.2025.

SL. NO.	Item Description	Rate per unit including all taxes	Remerk
1.	Compatible Cartridge 88A for Printer		
2.	Compatible Cartridge 78A for Printer		
3.	Compatible Cartridge 12A for Printer		
4.	Compatible Cartridge 18A for Printer		
5.	Compatible Cartridge 36A for Printer		
6.	Compatible Cartridge 30A for Printer		
7.	Compatible DrumCartridge 19A for Printer		
8.	Drum Ca tridge for Photocopier machine, Ricoh 2001L		
9.	Drum Ca tridge for Photocopier machine Xerox-5024		
10.	Drum Cartridge for Photocopier machine HP LJ M436dn		F-100 30 3
11.	Drum Cartridge for Photocopier machine Canon ,iR-2006 N		
12	Drum Cartridge for Photocopier machine, Canon iR-2224 N		
13.	Toner Cartridge Ricoh 2001L for Photocopier machine.		
14.	Toner Cartridge for Photocopier machine, HP LJ M436dn		
15.	Toner Cartridge for Photocopier machine Xerox-5024		
16.	Toner Cartridge for Photocopier machine Canon ,iR-2006 N		
17.	Toner Cartridge for Photocopier machine, Canon iR-2224 N		
18.	Developer for Photocopier machine, Ricoh 2001L		
19.	Developer for Photocopier machine Xerox-5024		
20.	Developer for Photocopier machine HP LJ M436dn		

List of enclosure:-

- 1.Photo copy of I.T. Return last year
- 2. Photo copy of PAN.
- 3. Photo copy of GST Registration Certificate.

For Director of Public Instruction, Education Directorate, Government of West Bengal.

Ben 22.8.25