

**NOTICE INVITING QUOTATION FOR:**

**Empanelment of Accounting Firm for preparation of Annual Accounts of RUSA funds for the Financial Year 2022-23**

No. 75

Dated. 18.03.2024

The Directorate of Rashtriya Uchchatar Siksha Abhiyan (RUSA), Department of Higher Education, Govt. of West Bengal, hereby invites offer from bonafide Chartered Accountants/Cost Accountants Firm for preparation of Accounts of RUSA fund for the Financial Year 2022-23.

**A) Minimum Eligibility Criteria:**

- 1) Chartered Accountants / Cost Accountants with five years' experience
- 2) Having Head Office in Kolkata as on the date of advertisement
- 3) The firm having experiences of audit/accounting in education sector will be preferred.

**B) Documents to be submitted:**

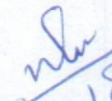
- 1) Latest Firm Constitution Certificate
  - 2) Work Experience Certificate
  - 3) PAN of the Firm
  - 4) GSTN of the Firm
- C) Application should be addressed to the Joint Secretary, WBSCH E & DDO RUSA, Department of Higher Education, Bikash Bhawan, 6<sup>th</sup> Floor, Salt Lake City, Kolkata-700091 in sealed cover and to be submitted at the office of Joint Secretary, WBSCH E & DDO RUSA, Department of Higher Education, Bikash Bhawan, 6<sup>th</sup> Floor, Salt Lake City, Kolkata-700091.

The Offer Should Contain the following: -

- D) The rate should be quoted in Indian Currencies excluding taxes as applicable.

The last date of submission of application of offer by the interested bidders is 7 working days from the date of publication of this notice, and will be received up to 3.00 p.m. on such date and will be opened on the same day.

RUSA Directorate reserves the right to accept or reject any or all the offers without assigning any reason whatsoever.

  
Joint Secretary 18/3/2024

WB State Council of Higher Education  
&  
DDO, RUSA